

**WEST MANHEIM TOWNSHIP BOARD OF SUPERVISORS**

**WORK SESSION**

**Tuesday, February 19, 2008 - 6:00 p.m.**

The Public Work Session was called to Order by Chairman Barnhart at 6:00 p.m., followed by the Pledge to the Flag and Invocation.

ROLL CALL: Present were Supervisors Barnhart, Raubenstine, Williams, Parr and Gobrecht. Also present were Manager Andy Richardson, Solicitor Linus Fenicle and Terry Myers and Mike Knouse from C. S. Davidson, Inc.

VISITORS: Visitors register attached.

PUBLIC COMMENT - ITEMS NOT LISTED ON AGENDA: There were no comments at this time.

APPROVAL OF AGENDA: The Agenda was approved, with the following additions (D4-Letter from Ed Gillman, D5-PSATS, D6-DCNR and D7-DEP) in a motion by Supervisor Williams and seconded by Supervisor Parr. Motion carried.

APPROVAL OF DISBURSEMENTS: The Disbursements for the Month of February 2008, from all Funds, were approved as listed in a motion by Supervisor Williams, seconded by Supervisor Gobrecht and carried.

RECREATION BOARD REPORT: Andy reported that the Rec Board would like to have approval for the purchase of dash plaques and trophies for their car show in June. In a motion by Supervisor Williams, seconded by Supervisor Parr and carried, the Board approved this purchase. On March 26, 2008 at 9:00 a.m., Lori Yeich, Regional Representative for DCNR, will meet with Andy and visit the Rec Park site. This will be concerning some additional grant money. The Rec Board also agreed to have Harold Coldren work with the Codorus State Park Manager to explore the idea of a horse trail that could include both areas, the Township and the Park.

CHIEF OF POLICE REPORT: (A) The Monthly Statistics Report for December, 2007 and January, 2008 was approved in a motion by Supervisor Williams, seconded by Supervisor Parr and carried.

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ROUTINE WORK SESSION ITEMS: ENGINEER'S REPORT - Under Public Improvement Construction, Mike has issued a letter to Reservoir Heights concerning the fencing of the stormwater management ponds. He has also sent a letter to Wal Mart concerning two outstanding items for correction. Street Maintenance Program - The Township will implement the first year of the five-year plan in a motion by Supervisor Williams, seconded by Supervisor Raubenstine and carried. Mike is also reviewing several CD's for roadway improvements associated with previously approved subdivisions. Pleasant Hill Fire Hall Flashing Lights - The final inspection was completed by PennDOT and the lights are operational. Pumping Station Road Relocation - Kinsley Construction has completed the construction and the notice of substantial completion was issued on January 23, 2008. Linus reported that a Board of View has been appointed regarding the Calvary Assembly of God Church action. This Board will view the site on March 26, 2008 at 9:30 a.m. and an April 1, 2008 hearing on the amount of damage will follow. Area 2 & 3 Sanitary Sewer - The required permit packages are being completed for submission and sewer easements are being acquired. The engineers will be discussing some upgrades to the DGM Pump Station later in their report. Sewage Planning Update - The Township will be reevaluating the sanitary sewer needs after the construction of Areas 2 & 3. The engineers requested that the Sewer Authority Meeting be rescheduled for March 4, 2008 at 6:00 p.m. Zoning Ordinance Update - The engineers will present the final changes on the overlay districts to the Planning Commission this week. They will also be completing a thorough review of the Ordinance. Route 94-"No Parking" - In a motion by Supervisor Parr, seconded by Supervisor Williams and carried, the Board authorized a letter be issued to the York County Planning Commission to request a Traffic and Engineering Study of the Baltimore Pike concerning no parking for the length of the Pike. Supervisor Raubenstine voted against this motion. This study is required for the enforcement of any signage. Terry Myers then discussed several alternatives for upgrades to the DGM Pump Station. This discussion will continue and include the Engineers, the Manager and the Utilities Supervisor. Any updates will be brought back to the Board at a future meeting. Supervisor Barnhart asked if any action has been taken on Tom Krumrine's request about the abandonment of the wells on his property. Since this is the property owner's responsibility, the Board authorized Linus to pursue this with Mr. Krumrine in a motion by Supervisor Parr, seconded by Supervisor Williams and carried.

SOLICITOR'S REPORT: The attorney for the Northfields Subdivision Plan has contacted Linus regarding a decision of the Zoning/Hearing Board of a couple years ago. In a motion by Supervisor Barnhart, seconded by Supervisor Williams and carried, the Board approved having a representative of Northfields attend a Board Meeting to discuss the results of the Zoning/Hearing Board Meeting. The Board will also demand the easement from Northfields for the Area 3 Interceptor or proceed with eminent domain in

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a motion by Supervisor Barnhart and seconded by Supervisor Raubenstine. Motion carried. Linus will contact their attorney.

ROADS, WATER LINES EXTENSIONS, PUBLIC SEWER, ETC. - There was nothing to add.

CORRESPONDENCE: (1) "Thank-you" from the 2007 Senior Football Parents for the Township's contribution and support during the 2007 football season. (2) "Thank-you" from C. S. Davidson, Inc. for their reappointment as solicitors for 2008. (3) Flyer from Municipal News on the Amendments to the Open Records Bill. (4) Letter from Edwin Gillman concerning his required easement for the Area 2 Sewer Project. (5) PSATS - The Pennsylvania Leadership Institute 2008, "The Path to Excellence in Governance" to be held in March and May, 2008 in Dauphin County. (6) DCNR - 2008 Parks & Recreation Academy to be held in April, 2008 in Cumberland County. (7) Letter from DEP - Meeting to be held February 20, 2008 to discuss the commonwealth's Chesapeake Bay water quality improvement obligations.

REPORTS: The Treasurer's Reports for December, 2007 and January, 2008 were approved, as distributed, in a motion by Supervisor Williams, seconded by Supervisor Parr and carried.

The Roadmaster's and Code Enforcement Officer's Reports for December, 2007, 2007 Year End and January, 2008, were accepted, as distributed, in a motion by Supervisor Parr, seconded by Supervisor Gobrecht and carried.

The SEO Report for December, 2007 was accepted, as distributed, in a motion by Supervisor Parr, seconded by Supervisor Williams and carried.

The Pleasant Hill Fire Company and Ambulance Reports for November, 2007, December, 2007 and 2007 Year End were accepted in a motion by Supervisor Williams and seconded by Supervisor Gobrecht. Motion carried.

The Utilities Supervisor Reports for November and December, 2007 were accepted in a motion by Supervisor Williams, seconded by Supervisor Gobrecht and carried.

The EMA Yearly Report for 2007 was accepted in a motion by Supervisor Parr, seconded by Supervisor Williams and carried.

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MANAGER'S REPORT: (A) Andy presented two estimates from moving companies to move the contents of the Township Offices to the new Municipal Building in April. In a motion by Supervisor Williams, seconded by Supervisor Parr and carried, the Board approved the estimate of \$1,880.00 from Glamour Moving of Westminster, MD. The Township staff will do the packing. Andy presented six change orders for the construction at the new building. He recommended that the change orders be rejected. Several changes were written incorrectly and will need to be redone. In a motion by Supervisor Williams, seconded by Supervisor Gobrecht and carried, the Board rejected all six change orders. (B) The update on the Pumping Station Road Relocation was discussed under the Engineers Report. (Other) (1) Andy would like to have a Pension Committee established to meet quarterly and review and discuss investments, etc. He recommends the committee include Supervisor Raubenstine, Chief Hippensteel, Officer Morris, Manager Richardson, Secretary Smith and Jeff Rummel from the Public Works Department. The Board appointed Supervisor Raubenstine as chairman of the committee in a motion by Supervisor Gobrecht and seconded by Supervisor Williams. Motion carried. This will be an advisory board only. (2) Andy reported that he has spoken to Jeff Garvick and the Township has an opportunity to purchase a street sweeper from Penn Township. Penn Township has purchased a new sweeper. In a motion by Supervisor Williams, seconded by Supervisor Raubenstine and carried, the Board instructed Andy to offer Penn Township \$1,500.00, which is the scrap value, for this sweeper. It will need repairs costing approximately \$11,000.00 to get it ready for use. (3) Andy informed the Board members that he will be on vacation for a week in June to go bear hunting. He will not be present for the Work Session Meeting.

OLD BUSINESS: (A) Historical Museum - There was nothing to discuss. (B) Long Range Planning - Supervisor Parr distributed a memo on long range strategic planning. He asked that the Board members read this memo and think about the issues he has addressed.

NEW BUSINESS: (A) A letter was received from Reichart's Camping Center requesting additional EDU's when they become available. In a motion by Supervisor Parr, seconded by Supervisor Williams and carried, the Board decided to log these requests but advise Reichart's Camping Center that there are none available at this time. The consensus of the members was that the requests for additional EDU's should come after the filing of a subdivision plan. (B) The Board received a letter from the York County Planning Commission concerning the 2008 Conservation Easement Applications from the Township that are included in the York County Agricultural Land Preservation. Any comments or concerns should be submitted to YCPC by March 10, 2008. (C) In a motion by Supervisor Williams, seconded by Supervisor Gobrecht and carried, the Board approved the PHVFC Emergency Equipment Drivers List for 2008. (D) In a motion by Supervisor Williams and seconded by Supervisor Gobrecht, the Board approved several

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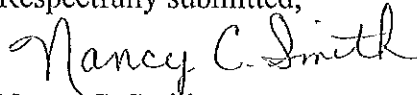
new applications for emergency equipment drivers. Motion carried. These include James Weisz, Anthony DeWall, Russell Calhoun and Edward Sneeringer. (E) One Bid was received for the purchase of the snow plow. The bid was received from Darrell Raubenstine in the amount of \$495.00. The sale of the snow plow for \$495.00 was approved in a motion by Supervisor Williams, seconded by Supervisor Gobrecht and carried. Supervisor Raubenstine abstained from this vote.

PUBLIC COMMENTS AND/OR SUPERVISORS COMMENTS - Supervisor Raubenstine has spoken to a resident along the Baltimore Pike where the swale was to be fixed. This resident indicated nothing had been done. Mike Knouse will check on this and get back to the Board. Duane Diehl reported that he has seen vehicles turning **illegally** in and out of Pumping Station Road where the island has been installed. Andy will talk to Chief Hippensteel regarding this illegal turning. The signs are posted to restrict these turns and this can be enforced by the police department. Tim Pfaff asked if he could get copies of the plans for the sewer project and the bid documents that will be going out. Mike or Terry will see that he receives these copies.

NEXT SCHEDULED MEETINGS: Supervisors Regular Meeting - Thursday, March 6, 2008 at 6:00 p.m. with Supervisors Caucus at 5:30 p.m. Work Session Meeting - Tuesday, March 18, 2008 at 6:00 p.m. with Supervisors Caucus at 5:30 p.m.

ADJOURNMENT: The Work Session Meeting was adjourned at 7:25 p.m. in a motion by Supervisor Parr, seconded by Supervisor Williams and carried.

Respectfully submitted,



Nancy C. Smith  
Secretary